

Risk Assessment – Record of significant findings		
Risk assessment for		Assessment undertaken
Building	Gwylan House Wesley Square Mousehole TR19 6RU	Date: 2009 Reviewed: 2014 Completed by: J L L Underhill Signature:
Floor/area:	Two storey cottage Four bedrooms Maximum five guests	Use: Self catering accommodation
Step 1 – Fire hazards		
Sources of ignition	Sources of fuel	Sources of oxygen
Heat from cooking	Cooking oils, toaster	
Electrical fault	Surrounding materials	
Tumble dryer	Clothes in utility room	
Smoking materials	Furniture and bedding	
Candles	Surrounding materials	
Step 2 – People at risk		
Guests anywhere in the house, including children. The property is not recommended for children under 5 and guests with mobility difficulties		
Step 3 – Evaluate, remove, reduce and protect from risk		
What is the risk?	- Cooking, laundry risk no greater than normal domestic risk, guests to exercise normal care. - Smoking not permitted, candles not supplied to guests	
Who is at risk?	Everyone in the house, by day or night	
Action taken to remove and reduce the hazards that may cause a fire	- Electrical installation is regularly inspected - Electrical appliances are regularly inspected - Interlinked mains operated smoke alarms with 10 year batteries fitted in hallway and upstairs landing	
Action taken to remove and reduce the risk to people from a fire	- Fire extinguisher and fire blanket supplied in kitchen with instructions for use - Information cards in each bedroom giving escape route and giving guidance of what to do in case of fire - Exit route signed, keys to exit doors attached to doors. - Escape ladder in rear bedroom. - Emergency lighting in bedrooms, hall and landing if power fails.	
Assessment review		
Review date	Completed by	Signature
April 2014	J L L Underhill	